COMMISSIONERS APPROVAL

CHILCOTT

LUND

THOMPSON

TAYLOR (Clerk & Recorder)

Date.....February 9, 2005

Members Present.....Commissioner Greg Chilcott, Commissioner Betty Lund and Commissioner Alan Thompson

Minutes: Glenda Wiles

The Board met for various administrative matters that included the following.

Commissioner Thompson made a motion to approve of the January claims in the amount of $441,909.19, and the January payroll in the amount of $722,575.04. Commissioner Lund seconded the motion and all voted "aye".

Commissioner Lund made a motion to adopt the following Resolutions which are budget transfers in Fiscal Year 2005

- Resolution No. 1583 which is a transfer of $1,600.00 in the Youth Detention Office
- Resolution No. 1584 which is a transfer of $500.00 in the Environmental Health Office

Commissioner Thompson seconded the motion and all voted "aye".

The Board addressed a letter received from the Ravalli County Park District No. 2 (Aquatic Center) recommending the appointment of Dusty Williams to fill the open position on their Commission. Commissioner Lund made a motion to appoint Dusty Williams to the Park District No. 2. Commissioner Thompson seconded the motion and all voted "aye".

Commissioner Thompson made a motion to approve of the minutes of December 20, 2004 through January 7, 2005. Commissioner Lund seconded the motion and all voted "aye".

Also present was Administrative Director Skip Rosenthal who discussed the Victor CTEP Project. The award letters for the contractor were previously approved and Skip asked the Commissioners to sign the contract documents and awards. Gregston Construction will start this project in March.

Commissioner Chilcott asked Skip if the Engineer addressed the drainage problems that Mr. Aarastad expressed concern over during a previous Commission meeting. Skip stated he would visit with Jason Rice to make sure this matter was addressed. Commissioner Lund made a motion to execute the project documents and contract for the Victor CTEP Project. Commissioner Thompson seconded the motion and all voted "aye".

Skip also gave a brief budget update on the Florence and Victor CTEP Projects. He stated $198,000.00 has been allocated to these two projects and the Corvallis Foot Bridge Project.

Skip also presented some Employee Action Forms for Commissioners approval.

Skip also addressed the Youth Detention remodel. The plans did not have an engineer's stamp of approval so a portion of the project will be halted until the City of Hamilton Building Inspector receives the engineer's stamp of approval.

Skip also addressed the two Laborer Contracts that have not been completed. There appears to be some difficulty with the Union Representative completing the Deputy contract.

In other business the Board met with Maintenance Supervisor Brian Jameson for an update. Brian stated the Johnson Controls contract for the service of the temperature control and air conditioning system at the courthouse ends February 28, 2005. He presented a proposal from Johnson Controls. Brian stated most of the equipment at the courthouse has been installed by Johnson Controls. He stated he feels comfortable continuing with their services. The first year's proposal is $24,479.00, the second year is $25,432.00 and the third year is $26,449.00. Brian also received a proposal from All Valley Heating Cooling in the amount of $28,333.00 for the first year and subject to the rate increase each year thereafter. The decision for this contract will be placed on the agenda for further consideration and approval at a later date.

In other business the Board met with Planning Director Patrick O'Herren and Planner Karen Hughes for a planning update.

The Board also met with Airport Manager Red Caldwell for an airport update. Also present were Airport Board Members Fred Haaskamp and Dave Hedditch along with Airport Vendor (FBO) Steve Wolters. Red brought forth a new lease for Hangar W-18 & 19 that is located on the south west corner near the 'T' Hangars. Red also brought development fees and the first year annual lease fees for these two hangars for Chris Mills. Commissioner Lund made a motion to have the Chairman execute these two leases. Commissioner Thompson seconded the motion and all voted "aye".

Red also brought forth a Request for Reimbursement from the F.A.A. in the amount of $33,029.00. When those funds are received, the Engineers will be paid $22,044.17 for a portion of their work on the Environmental Assessment. Commissioner Lund made a

motion to have the Chairman sign the Request for Reimbursement to the F.A.A. Commissioner Thompson seconded the motion and all voted "aye".

Dave Hedditch stated he wanted to address the use of monies within the airport budget. He asked if they are able to roll their money over from each year's budget. Commissioner Lund indicated the Commissioners are allowing each department to carry over any monies they do not spend. They are hopeful this will be an incentive for the offices to save money for capital improvement items. Dave also asked if they could obtain a copy of parcel numbers in each piece of property in the Airport Influence Area. They would like to place a notification on each parcel so when the current owners sell their property, the new owners are aware of this information. There was some discussion of recording this on each parcel but there is a recording fee according to the Clerk & Recorder. Commissioner Lund will visit with Clerk and Recorder Nedra Taylor and re-visit this issue with Dave.

In other business the Board met with Public Health Nurse Judy Griffin and W.I.C. Coordinator Jackie Cenis for an update.

Commissioner Chilcott attended a Board of Health meeting during the afternoon hours.

Commissioner Lund attended a Ravalli County Economic Development Authority meeting during the afternoon hours.