COMMISSIONERS APPROVAL

GRANDSTAFF CG

ROKOSCH JR

THOMPSON

CHILCOTT gc

DRISCOLL KD

PLETTENBERG (Clerk & Recorder)

Members Present..... Commissioner James Rokosch, Commissioner Greg Chilcott and Commissioner Kathleen Driscoll

Date.....March 4, 2008

Minutes: Beth Perkins

► Commissioner Thompson attended the Legislative Conference (Forest Counties) in Washington DC.

► The Board met for the following administrative matters: Appointment of Grantsdale Cemetery Trustees and Minute Approval for November 2007, January 8th, and January 15th 2008.

**Commissioner Chilcott made a motion to appoint Amy Alford to serve on the Board of Grantsdale Cemetery Trustees until expiration of term on June 30, 2008. Amy will have to file with Elections for serving beyond the term. Commissioner Driscoll seconded the motion. All voted 'aye'.**

**Commissioner Chilcott made a motion to approve November 2007 minutes with corrections. Commissioner Rokosch seconded the motion. All voted 'aye'.**

Commissioner Rokosch discussed with office staff the importance of capturing details with mitigation for subdivision minutes. Present at this time was Administrative Assistant Glenda Wiles. Glenda discussed the minutes being a minute summary not a transcription. She stated office staff can listen to tapes to capture language and detail but not change a statement or motion. Commissioner Chilcott agreed with Glenda. Commissioner Rokosch requested to detail mitigation with language specific to discussion.

**Commissioner Chilcott made a motion to approve the January 15th minutes. Commissioner Driscoll seconded the motion. All voted 'aye'.**

It was decided to make some minor changes to the January 8th minutes and then bring back to the Board for approval. **It was the Board's consensus to make those changes to the January 8th minutes and bring them back before the Board for approval on Friday March 7th, 2008.**

►The Board met for discussion and decision for Comprehensive Planning Enhancement updated proposal. Present were Planning Director Karen Hughes, Dave Schultz,

Commissioner Rokosch requested a review.

Karen stated one of the things happening with the land trust accepting contributions, is having an unbalanced source of income. They can't accept the fund to the Land Trust. The Brainerd Foundation suggested giving the County the money like any other grant and run it through the Oversight Committee. The alternative is using an organization like RC&D but the question is how far to strain the pot. Karen stated they have not spoken to the Oversight Committee for suggestions. Commissioner Chilcott stated the bottom line is the money goes through the over sight committee for filtering. If we go to RC&D, the management fee is 7%. He stated he has no problem with the money coming to the County with control by the Oversight Committee as long as there is diversity.

Karen stated they are funding the same proposal brought forward. There is some tension to find the match and resources within the community. She suggested bringing forward the new proposal with minor changes. Commissioner Chilcott asked if they have to come up with a countywide proposal with accepting this grant. Karen replied she is relying on the Board for direction. She suggested putting into place a CBDG agreement between the County and the Brainerd Foundation. Commissioner Driscoll stated she wants the people contributing to understand they are not buying anything. Commissioner Chilcott stated when Brainerd came and met with the Commissioners individually they stressed they are not buying a process but funding a process. Karen stated putting the agreement in place will help with putting minds at ease. It would clarify what the roles are of all parties involved. Karen stated it would be the County's responsibility with the Oversight Committee to review the expenses. Commissioner Driscoll stated it is important to hit on the transparency. Everyone who wants to look at it would be welcome to come in and view it.

Commissioner Rokosch asked about the direct mailing to the landowners. Karen replied there is money in the match funds for direct mailings. She stated they added in the amounts for the new Boards they now have such as mileage and operating supplies. She stated they could find money to fund two major direct mailings to landowners based on tax deeds. Commissioner Rokosch stated they have discussed the best time for these mailings. He is less concerned with exactly what they want to get back and the perception of not informing these people with the process. He believes this will be an effective message. Karen stated the first mailing would be around the first of May. She discussed the other planning items that could be combined with the mailing to include countywide zoning with a little bit of room for other projects such as the streamside setbacks. She

stated it would be a notice at people's mailbox for these programs. The goal is to get the information to the people and have concrete placing to engage in discussion. She thought to do it now with the next release of the maps and then prior to the public hearings. Commissioner Driscoll suggested using stickers on the outside of tax bills as notification. Karen replied she will discuss it with Treasurer JoAnne Johnson.

Karen stated she wanted to discuss funding the consultants. She stated she expects to start seeing the bills in another month. Commissioner Rokosch suggested speaking with Internal Auditor Klarryse Murphy to discuss funding options. He further discussed soliciting a response from the mailing. Karen replied it is not a good idea to survey. You can't count on people to return them and it is not a great opportunity to provide information. Karen stated she will bring the proposal back to the Board when the changes are made.